



2020 Farmer's Market Application

Every Saturday June-Sept. at Bulldog Park (183 S. West Street) from 8am-1pm

Name: _____ Business Name: _____

Address: _____ City, State, Zip: _____

Phone: _____ Email: _____

Please list all specific products you will have for sale:

Please identify:

**Early Bird Seasonal - \$225.00 _____

Reserved for all applications received BEFORE February 28th

Seasonal- \$250.00 _____

Monthly (4 Saturdays) - \$75.00 _____

Weekly- \$35.00 _____

I/We agree to hold harmless and indemnify the City of Crown Point, IN, or any person or board connected with the Farmer's Market from any/all liability/claims due to use or consumption of our products or due to damage and/or theft of my/our merchandise, goods, and wares kept upon premises designated by persons mentioned above. This agreement refers to any/all damage including, but not limited to; damage by heat, water, sun, rain, wind, cold, and vandalism and the like. All claims, suits, actions, debts, and costs, charges and expenses, or damages of any nature arising from any activities under this contract, including loss predicated on active or passive negligence of the City. Again, I understand that exclusivity on products is not guaranteed. I have read and accept the terms of this application.

Signature _____ Date _____

Please return completed application and full payment to:

Crown Point Special Events
Attn: Farmer's Market
183 S. West Street
Crown Point, IN 46307



2020 Rules and Guidelines

Please check all dates that you are able to attend:

June	
6	
13	
20	
27	

July	
11	
18**Location Change Taste of CP (TBD)	
25	

August	
1	
8	
15	
22	
29	

September	
5	
12	
19	
26**Location Change Corn Roast	

**The Market will only be moved for the Corn Roast and Taste of Crown Point. For these events, we will be moving to the Col. Wheeler Middle School Parking lot directly next to Bulldog Park.

Attendance:

Attendance at the market is required unless you have notified a member of the staff AT LEAST 24 hours prior to the start of the market. The penalty for a no call/no show vendor are as follows:

1st offense- warning

2nd offense - \$25 fee

3rd offense -\$50

4th offense or more- you will forfeit your market space and will not receive a refund. This WILL be enforced.

All vehicles must be in place by 7:45am ready to sell product. A vendor failing to arrive by 7:45 will forfeit his/her space for the day. The market staff has power to override this rule in emergency cases.



2020 Rules and Guidelines

Code of Conduct:

Vendors must conform to all rules put in place by the market staff. Profane language and offensive/abusive behavior will NOT be tolerated. This behavior will result in immediate removal from the market. Vendors may NOT harass customers, fellow vendors, or staff. Vendors may NOT solicit outside their designated space or advertise anything that has not been approved on this application.

Initial **Date**

Operating and Enforcement Rules:

The Crown Point Farmer’s Market will take place at Bulldog Park (183 S. West Street) from 7am-12pm. This is a rain or shine market; however, the market will not take place in extreme weather. A grower or producer is any person offering for sale articles for human consumption, such as fruits, vegetables, syrups, edible grains, nuts & berries, maple sugar, apiary products and/or non-edible articles, such as cut or potted flowers which have been grown or prepared by the grower or producer. Sale of any type of meat, dairy or certified eggs is allowed in accordance with the Lake County Health Dept. rules and regulations. Vendors must clearly identify where all produce is grown/harvested. Vendors must identify all produce that was not grown locally and all produce that was not grown by the vendor. Occupants of spaces at this market must conform to the market rules at all times. The market staff have full authority to enforce all rules. Any occupants failing to comply may have their space declared vacant at the discretion of the market staff.

Initial **Date**

Dates:

The Crown Point Farmer’s Market will take place every Saturday, June through September from 8am-1pm. Please be aware that other events in Crown Point may cause the market to be moved to a different location.

Selection of Vendors:

The City of Crown Point strives to bring a wide variety of vendors to the farmer’s market, but exclusivity is NOT guaranteed. Additional vendors of the same product might be considered. The ultimate decision will be determined by the market staff on a case-by-case basis. In doing our due diligence to established vendors, priority of space will be granted to previous vendors. All past vendors will be grandfathered in from the previous year for space consideration.

Initial **Date**



2020 Rules and Guidelines

Payment:

Payment is due at least 24 hours before the market starts. Payment will not be accepted on-site at the market under any circumstances. All market fees are for a 10x10 standard space. A vendor using more than the allotted 10x10 space will be required to pay an additional market fee. Checks should be made payable to the City of Crown Point. Total payment in check or cash must accompany the application. Payment secures space at the market. Seasonal spaces are non-transferable and non-refundable. If more applications are received that space allows, priority will be given to the earliest registrants.

Initial **Date**

Requirements:

Any vendors selling food, food items, packed foods, or items for consumption must provide a copy of their Lake County Health Dept. Permit to the City of Crown Point. Vendors with such items will not be able to participate in the market without a permit. The Lake County Health Dept. will make periodic visits throughout the season. If a vendor is in violation of health department code, they will be removed from the market until qualifications of the code can be met.

Initial **Date**

Set-up and Tear Down:

Set-up begins at 6:00 am. Market staff will arrive at 6:00 am to turn on power and place vendors in their designated spaces. All vendors must be in place by 7:45 am to participate in the market that day. Vendors must furnish their own tables, chairs, and other display arrangements. Participants must have a sign stating his/her business name.

Market tear-down will begin promptly at 1:00 pm, if any other events are scheduled after the market we may enforce an earlier tear down, notice will be given prior to each market. Vendors may not sell, solicit, or continue any market activities after 1:00 pm. All vendor-related trash must be removed at the end of each market. The city's waste receptacles are solely for the attendees of the market.

Vehicles of any sort will not be allowed in the market space after 7:45 am. This includes vendor's and guests' cars.

Initial **Date**