

**Board of Public Works and Safety Meeting Minutes
September 7, 2022**

THE BOARD OF PUBLIC WORKS AND SAFETY
OF THE CITY OF CROWN POINT MET IN A REGULAR MEETING
IN THE COUNCIL CHAMBERS, LOCATED AT 101 NORTH EAST STREET
on **Wednesday, September 7, 2022, AT 11:00 A.M.**
PURSUANT TO AND IN ACCORDANCE WITH THE RULES OF
THE BOARD OF PUBLIC WORKS & SAFETY

Hybrid

<https://us02web.zoom.us/j/88114674506>

(Link is subject to change – in the event of a change, the link will be posted via the City website at www.crownpoint.in.gov prior to the start of the meeting.)

CALL TO ORDER

Mayor Land called the meeting to order at 11:00 A.M. with the Pledge of Allegiance.

Present: Mayor Pete Land, Member Bob Clemons, Member Andrew Kyres, Member James Crook, and Member Bill Gomez.

Also present, City Attorney David Nicholls, Chief Deputy Bette Babjak, Deputy Clerk Sheri Herma, and Deputy Clerk Britney Partyka.

Absent: None

APPROVAL OF MINUTES OF PRIOR MEETING – The Regular Meeting held on Wednesday, August 17, 2022.

Motion to approve was made by Member James Crook, seconded by Member Bob Clemons.

Motion passed by unanimous voice vote.

ADDITION OF NEW ITEMS

Mayor Land presented one item to add to the agenda. The P.A.C.E. Department would be requesting to accept inventory from HIDTA.

Member Bob Clemons made a motion to add the item to the agenda, seconded by Member Andrew Kyres.

Motion passed by unanimous voice vote.

Item added as #5 under New Business.

PRESENTATIONS

None

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OLD BUSINESS

Requesting Permission to Shut Down Main Street by Old Sheriff's House During Haunted House Event – Sandy Boyd/Old Sheriff's House (Deferred from the August 17, 2022 meeting.)

Mayor Land stated his office and the P.A.C.E. Department had met with Ms. Boyd and discussed this topic. A resolution was reached which did not involve the closure of any public streets.

Member Bob Clemons made a motion to remove the item from the agenda, seconded by Member James Crook.

Motion passed by unanimous voice vote.

Utility Update – Al Stong/Commonwealth

Al Stong stated the Water Improvements Project Phase 3 Division C was complete. Commonwealth is in the process of designing for Phase 4. Surveys and soil borings are complete.

Items to Present:

- | | |
|--|-------------|
| 1. CEI-City Reimbursement – Disbursement #35 | \$46,073.00 |
|--|-------------|

Member Bob Clemons made a motion allowing the Mayor's Office to sign for the reimbursement, seconded by Member Bill Gomez.

Motion passed by unanimous voice vote.

Al stated the Liberty Park project will go out for bid in October.

Phase 2 of the CSO 005 Project is nearing completion.

The North Street Stormwater Project is complete.

The Wastewater Utility Improvement Project is gearing up to start and is anticipated to go out for bid in either December 2022 or January 2023.

Disposal of Real Estate – Attorney Joe Irak (Deferred to the September 21, 2022, Meeting.)

Item deferred to September 21, 2022 meeting.

NEW BUSINESS

Approval of 2 HIDTA Contracts – Chuck Porucznik/HIDTA Director

City Attorney David Nicholls stated he had reviewed the contracts, found them legally acceptable and recommended approval.

Member Bob Clemons made a motion to approve, seconded by Member James Crook.

Motion passed by unanimous voice vote.

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Approve CAA/TIC Compliance Price Transparency Tool – Karen Marben/Human Resource Director

Human Resource Director Karen Marben stated PBA was able to find a computer program by the name of Sapphire, at a cost of \$1.95, per employee, per month. This would be needed to comply with the Consolidated Appropriations Act with health price transparency regulations effective 01/01/2023.

Member Bob Clemons made a motion to approve, seconded by Member Bill Gomez.

Motion passed by unanimous voice vote.

Approve New Hire Request – Mike Wysocki/EMA Director

EMA Director Mike Wysocki requested the Board's permission to hire Mike Gulette. This was recommended by another volunteer with EMA. Mr. Wysocki stated Mr. Gulette has passed the background and drug screenings, as well as the interview process.

Mike Wysocki stated Mr. Gulette currently works for the County and would be a great asset to the EMA.

Member Bob Clemons made a motion to approve, seconded by Member James Crook.

Motion passed by unanimous voice vote.

Approve Renewal of Christopher Burke Service Agreement – Terry Ciciora/Public Works Director

Public Works Director Terry Ciciora requested the Board's approval to renew the service agreement with Christopher Burke for ongoing support of NPDES Phase 2 MS4 Assistance. The project shall not exceed \$35,000.00.

Attorney Nicholls stated he had reviewed the service agreement and recommended approval.

Member Bob Clemons made a motion to approve, seconded by Member Andrew Kyres.

Motion passed by unanimous voice vote.

Add On

Request to Accept Inventory from HIDTA – Adam Graper/P.A.C.E. Director

P.A.C.E. Director Adam Graper stated he was requesting the Board's permission to accept inventory from HIDTA.

Adam stated that once HIDTA is finished with equipment, by policy, that equipment comes to the City. Most of the equipment is obsolete and out of date, with little to no value to the City. Some of the items would be recycled and some would stay in house.

Adam confirmed all hard drives had been wiped in coordination with P.A.C.E. and HIDTA staff.

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Member James Crook made a motion to approve, seconded by Member Bob Clemons.

Motion passed by unanimous voice vote.

MISCELLANEOUS

Next Regular Meeting – Wednesday, September 21, 2022 at 11:00 A.M.

ADJOURNMENT

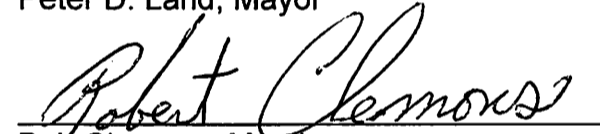
Motion to adjourn was made by Member Bob Clemons, seconded by Member Andrew Kyres.

Motion passed by unanimous voice vote.

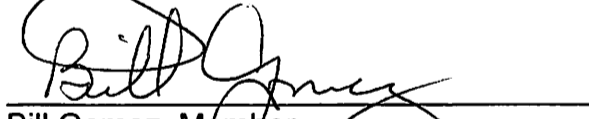
Meeting Adjourned at 11:16 a.m.

BOARD OF PUBLIC WORKS & SAFETY



Peter D. Land, Mayor

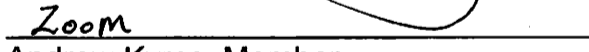

Bob Clemons, Member


James Crook, Member


Bill Gomez, Member

Attest:


David B. Benson, TAMC/CMC
Clerk-Treasurer


Andrew Kyres, Member

****Audio available upon request****