Regular Board of Public Works & Safety Meeting
May 5, 2021

THE BOARD OF PUBLIC WORKS AND SAFETY
OF THE CITY OF CROWN POINT MET IN A REGULAR MEETING
IN THE COUNCIL CHAMBERS, LOCATED AT 101 NORTH EAST STREET ON
WEDNESDAY, May 5, 2021 AT 11:00 A.M.
PURSUANT TO AND IN ACCORDANCE WITH THE RULES OF
THE BOARD OF PUBLIC WORKS & SAFETY

Hybrid
*In person and Zoom*
https://us02web.zoom.us/j/88114674506
(Link is subject to change – in the event of a change, the link will be
posted via the City website at www.crownpoint.in.gov prior to the start of
the meeting.)

A. CALL TO ORDER

Mayor Uran called the meeting to order at 11:03 a.m. with the Pledge of
Allegiance.

Present: Mayor David Uran, Member Bill Gomez, Member James Crook,
Member Bob Clemons and Member Andrew Kyres. Also present, City Attorney
David Nicholls (Zoom), First Assistant City Attorney Alex Kutanowski, Clerk-
Treasurer Dave Benson, Chief Deputy Bette Babjak and Deputy Clerk Sheri
Herma.

Absent: None

B. APPROVAL OF MINUTES OF PRIOR MEETING - The Regular Meeting held
on Wednesday, April 21, 2021.

Motion to approve was made by Member Bob Clemons, seconded by Member
Andrew Kyres.

Motion passed by unanimous voice vote.

C. ADDITION OF NEW ITEMS – None

D. PRESENTATIONS – Assistant Fire Chief Mark Baumgardner Jr.

Mayor Uran swore in Stephen Gross as Crown Point Fire Rescue’s newest Full
Time Firefighter Badge 64. Stephen came from the sheet metal industry for the
past 13 years and served as a Crown Point Volunteer Firefighter for the past 6
years logging in over 1500 hours to the Crown Point Community. He was one
of the most active Volunteers.

E. OLD and DEFERRED BUSINESS

Water Utility Update – Al Stong/Commonwealth

Al Stong gave a summary update on our Utility Projects. With the Water
Projects, the first two divisions are essentially complete.

The third and final division of work is the disinfection stations.
There is a payment application for Division C (Phase3) – Hasse Construction
Partial Payment Application #2
Payment to the Contractor $69,569.00
Payment to the Retainage $3,681.00

Mr. Nicholls reviewed and recommended approval.

Member Bob Clemons made a motion to approve, seconded by Member James Crook.

Motion passed by unanimous voice vote.

The next item to present was change order No.3 for a deduction of $(26,787.05)
Final Partial Pay Application No.4 $57,123.43

Mr. Nicholls reviewed and found the change order to be in proper form and the partial pay application also. He recommended approval.

Member Bob Clemons made a motion to approve, seconded by Member Bill Gomez.

Motion passed by unanimous voice vote.

AI then moved onto the CSO005 Projects. Phase 1 is under construction. Contractor Grimmer will mobilize in late May consisting of mostly sewer lining and manhole lining. Phase 2 is under design and mostly entails stormwater action. Both Project are 75% funded by a Grant through the Army Corp of Engineers. AI then spoke about the Wastewater Utility Planning Report and 2022 Community Project Funding.

Project Updates (City Hall, Civic Center and Fire Dept.) - Chief of Staff Greg Falkowski

Chief of Staff Greg Falkowski updated the Board on the City Hall, Civic Center and Fire Department Projects.

Greg presented three change orders that will wrap up the projects.
- $350 to Merrillville Awning to add a plate covering.
- $8500 to add a rear door access to the Building Department to the south parking lot.
- $4125.00 to add three additional lights including drywall and painting.

This should wrap everything up and in total we came in under $25,000.00 from our original estimates of the three separate jobs.

Member Bob Clemons made a motion to approve, seconded by Member Andrew Kyres.

Motion passed by unanimous voice vote.
F. NEW BUSINESS

Request Approval of Professional Engineering Services Contract for DNR Next Level Trails Grant – Chief of Staff Greg Falkowski

Greg requested the Board defer this to the next meeting. He said he was waiting on a few items from the DNR clarification.

Member Bob Clemons made a motion to defer this to the May 12th meeting, seconded by Member James Crook.

Motion passed by unanimous voice vote.

Determination of Unsafe Building at 812 E. Monitor St. – First Assistant City Attorney Alex Kutanovski

First Assistant City Attorney Alex Kutanovski discussed the current situation with the property at 812 E. Monitor Street. Alex had two affidavits from the Building Commissioner and the Assistant Fire Chief which determines that the property is an unsafe building at 812 E. Monitor Street.

Alex prepared an order for the Board’s consideration that would essentially authorize the City’s Building Department and Legal Department to make notification to the owner that the Board has made a determination that the building is an unsafe building, direct the owner to take certain actions within a certain period of time, allow the City to enter the property, seal it, get rid of debris.

After that, Building and Legal could make sure it’s not housing any tenants on the property and set a hearing date for the owner to go in front of the Board to present the action that they are going to take for the removal of that building.

Member Bob Clemons made a motion to determine that the building at 812 E. Monitor Street is an unsafe building pursuant to the code, approve the Order that Attorney Kutanovski drafted to be served upon the property owner, and authorize the Building and Legal Departments to take necessary action to obtain a title report so ownership can be identified, serve that order upon the individuals, and also get bids in case the owner does not appear or take action on his or her own.

With the hearing date of June 16th, the City can move forward, seconded by Member Andrew Kyres.

Further discussion took place with Alex and Board members.

Motion passed by unanimous voice vote.

Alex will take care of all publications for this matter.

Request Approval of Police Department Hiring List – Police Chief Pete Land

Chief of Police Pete Land approached the Board for approval of the new established hiring list. After processing 188 applicants, there was a physical agility test, a comprehensive written exam and interviews. The list would last two years or until exhausted. The list is to remain confidential.
Member Bob Clemons made a motion to approve, seconded by Member James Crook.

Motion passed by unanimous voice vote.

Request Approval of White Hawk Contract for the D.A.R.E. Golf Outing – Police Chief Pete Land

Chief Pete Land approached the Board for approval for the annual DARE Golf Outing. After last year’s absence due to the pandemic, it is to take place at Whitehawk Country Club on August 6th at 8:00a.m.

Member Bob Clemons made a motion to approve, seconded by Member Andrew Kyres.

Member James Crook abstained.

Motion passed by 4 to 0 voice vote with one abstention.

Request Approval of Contract for EMS Coverage During the MMA Event at Bulldog Park – Assistant Fire Chief Mark Baumgardner Jr.

Assistant Fire Chief Mark Baumgardner Jr. approached the Board seeking approval for Emergency Medical Services at Bulldog Park during the MMA Event scheduled for May 30th. This contract for service is with Fight Card Entertainment.

Mr. Nicholls reviewed the contract and recommended approval.

Member James Crook made a motion to approve, seconded by Member Bob Clemons.

Motion passed by unanimous voice vote.

Accept Performance Bond for Heather Ridge Unit 2, Phase 2 – Terry Ciciora/Public Works Director

Public Works Director Terry Ciciora approached the Board seeking approval for the Performance Bond for Heather Ridge Unit 2 Phase 2 in the amount of $1,070,514.50. This comes with recommendation from Terry and his Staff.

Mr. Nicholls reviewed and agreed with Terry recommending approval.

Member Bob Clemons made a motion to approve, seconded by Member Andrew Kyres.

Motion passed by unanimous voice vote.

Request Approval of the White Hawk Contract for the Timothy Grzych Golf Outing – Diana Bosse/Special Events Director

Special Events Director Diana Bosse approached the Board seeking approval for the Timothy Grzych Golf Outing to be held at Whitehawk Country Club Friday, August 27th at 11:00am. This contract is the same as last year.
Mr. Nicholls revived the contract and recommends approval.

Member Bob Clemons made a motion to approve, seconded by Member Bill Gomez.

Member James Crook abstained.

Motion passed by 4 to 0 voice vote with one abstention.

**Request Approval of Ticketed Concert Fees and Use of Eventbrite.com – Diana Bosse/ Special Events Director**

Special Events Director Diana Bosse approached the Board seeking approval to use Eventbrite.com and ticket concert fees for the July 10 live concert at Bulldog Park. The venue will be Jerrod Niemann and Thompson Square.

Entry begins at 6:00pm with concert beginning at 7:00pm. 2000 tickets will be sold which is half Bulldog Park’s capacity due to Covid-19. $45 for the grassy area $35 for general admission $40 for entry walk-in that day

Mr. Nicholls reviewed this contract and recommended approval. Mr. Nicholls advised that this is a very distinct contract and warns that we must follow all of the rules and regulations that have been laid out because the penalties in this professional contract for professional services of these artists truly look to preserve their contract authority.

Whoever will be handling this for the City has to make sure that the dates and times scheduled in the contract are met and followed. Otherwise, the City could fall into default situations and forfeitures. It is very important that Diana be on top of this 100%.

Further discussion ensued.

Member Bob Clemons made a motion to approve, seconded by Member James Crook.

Motion passed by unanimous voice vote.

Mayor Uran added that these fees were previously approved by the City Council on Monday May 3rd.

**Request Approval of Contracts for Live Ticketed Concert on July 10, 2021 – Diana Bosse/Special Events Director**

Special Events Director Diana Bosse approached the Board for the actual performance contracts for the live concert on July 10th with William Morris Entertainment. These two detailed contracts are for the performers Jerrod Niemann and Thompson Square.

Member James Crook made a motion to approve, seconded by Member Bob Clemons.

Motion passed by unanimous voice vote.
G. MISCELLANEOUS/PUBLIC COMMENTS

Mayor Uran had Adam check if they were any further public comments or questions and there were none.

Chief of Staff Greg Falkowski announced information about the Crown Point Spring Clean Up Day scheduled for Wednesday, May 19, from 2pm to 5pm. Interested volunteers are to meet at 1313 E. North Street by the Skate Park.

**Director of Special Events Diana Bosse gave the weekly update.**

City Hall is now open to the public! Offices are open from 8:30 a.m. - 4:30 p.m. Monday - Friday.

The National Day of Prayer is scheduled to take place this Thursday, May 6th at 12 p.m. on the East side of the Courthouse steps. Please join us as we gather to pray for our nation.

The CP Youth Softball and Cal Ripken Baseball Parade is this Saturday, May 8th at 9 am. Staging begins at 8:30 am downtown, near Lou's Classic Barber Shop on the northwest corner of the square. Intermittent road closures will be taking place to accommodate this short 15-minute parade.

Senior activities are back at Bulldog Park! We have programs such as bingo, low-impact exercise, pinochle, bridge, line dancing, and much more. Contact the Parks Department at 219-661-2271 for more information on how to join in the fun!

The City of Crown Point welcomes Fight Card Entertainment to the Franciscan Health Pavilion at Bulldog Park for an MMA showdown between Crown Point's Craig Fruth & Mike DeLaVega on Sunday, May 30th beginning at 4 pm.

Get your tickets today at www.fightcard.net

H. Next Regular Meeting - **Wednesday, May 19th, 2021 at 11:00 A.M.**

I. ADJOURNMENT

1. Member James Crook motioned to adjourn, seconded by Member Andrew Kyres.

   Motion carried by voice vote.

2. Meeting Adjourned at 11:44 a.m.
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BOARD OF PUBLIC WORKS & SAFETY

David D.F. Uran, Mayor
Bob Clemons, Member
James Crook, Member
Bill Gomez, Member
Andrew Kyres, Member

Attest:

David B. Benson, Clerk-Treasurer

**Audio available upon request**