THE BOARD OF PUBLIC WORKS AND SAFETY
OF THE CITY OF CROWN POINT MEET IN A REGULAR MEETING
IN THE COUNCIL CHAMBERS, LOCATED AT 101 NORTH EAST STREET ON
WEDNESDAY, APRIL 21, 2021 AT 11:00 A.M.
PURSUANT TO AND IN ACCORDANCE WITH THE RULES OF
THE BOARD OF PUBLIC WORKS & SAFETY

Hybrid
*In person and Zoom*
https://us02web.zoom.us/j/85620582379
(Link is subject to change – in the event of a change, the link will be
posted via the City website at www.crownpoint.in.gov prior to the start of
the meeting.)

A. CALL TO ORDER

Mayor Uran called the meeting to order at 11:03 a.m. with the Pledge of
Allegiance.

Present: Mayor David Uran, Member Bill Gomez, Member James Crook
(Zoom), Member Bob Clemons and Member Andrew Kyres. Also present, City
Attorney David Nicholls (Zoom), Clerk-Treasurer Dave Benson, Chief Deputy
Bette Babjak and Deputy Clerk Sheri Herma.

Absent: None

B. APPROVAL OF MINUTES OF PRIOR MEETING - The Regular Meeting held
on Wednesday, April 7, 2021.

Motion to approve was made by Member Bob Clemons, seconded by Member
Andrew Kyres.

Motion passed by unanimous voice vote.

C. ADDITION OF NEW ITEMS – None

D. PRESENTATIONS – None

E. OLD and DEFERRED BUSINESS

Water Utility Update – Al Stong/Commonwealth

Al Stong gave a summary update on our Water Projects.

Phase 1 Division C: We have a warranty repair of the roof hatch at the 96th
Avenue Redundant Tank along with some grading and seeding.

Phase 2 Division C: The new tank is online, and the existing tank was taken
offline for repairs.

Division D is complete.

Phase 3: A coordination meeting took place today for the chloramine stations
and the bulk water stations.

Division D: Easement documents continue to be executed and provided to
Commonwealth and Public Works.
A1 said the 101st Avenue Sewer Replacement Project is complete, with seeding taking place. A ribbon cutting ceremony will take place June 2nd at 10:00 a.m.

The CSO005 Projects: One is planned to mobilize in May and the other is in design.

The CSO Audit is underway with IDEM, and there are no updates currently.

The Preliminary Engineering Report is submitted for the Downtown Interceptor Project, which is the first project of the Master Plan.

We have a coordination meeting with SRF next week. We have submitted and provided a few projects from the Master Plan to Congressman Mrvan’s Office for potential stimulus money consideration.

A1 had no requests for payment at this time.

**Project Updates (City Hall, Civic Center and Fire Dept.) - Chief of Staff Greg Falkowski**

Chief Greg said that there were none at this time.

**F. NEW BUSINESS**

**Request Approval for Individual Sale of City Flags - Residential or Commercial Use** – Mayor David D.F. Uran

Mayor Uran said that there is a need for purchasing additional City Flags to have on hand.

There have been many requests from businesses and residents who would like to display our City Flag. They will also be available for various athletic teams that represent our City when away competing.

Mayor Uran said the flag would cost the City about $41.00 or $43.87 with sales tax. If the Board approves, this topic will be forwarded to the City Council for consideration of a fee schedule.

Member Andrew Kyres thinks it is a great idea and that the City Council would probably agree with this.

Member Bill Gomez thinks that this is a great idea and recommended a little more of a buffer cost at $45.00 in case there are replacements or defects.

Member Bob Clemons said it is a wonderful thing.

Member James Crook liked it and said the more we promote our City the better off we are.

Mr. Nicholls said once approved, the Legal Department will look into copyrighting our City flag design and loves the idea.

Member Bob Clemons made a motion to approve selling cost of $45.00 per flag and authorize our Legal Department to explore the issue of copyright, seconded by Member Andrew Kyres.

Motion passed by unanimous voice vote.
This will be sent on to the City Council for affirmation.

**Approval of DNR Next Level Trail Grant** – Chief of Staff Greg Falkowski

Chief of Staff Greg Falkowski approached the Board for consideration of approving the DNR Next Level Trail Grant.

This approval would authorize Mayor Uran to sign the documentation. We were awarded $2,984,252.00 for two segments of trail. One is the Pennsy Greenway and the Veterans Memorial connection through the City. Greg said that Legal has reviewed and it is a standard DNR Agreement.

Member Bob Clemons made a motion to approve, seconded by Member Bill Gomez.

Motion passed by unanimous voice vote.

**Request Approval of “Run Like a Mother” 5K Run Signage** – Tim Fealy/Hometown Happenings

Tim Fealy of 312 Rose Ellen Drive approached the Board for consideration on the Run Like a Mother signage. There will be about (25) signs and (1) banner. The list will be shared with Chief of Staff Greg Falkowski.

Tim said we will be doing this for the upcoming Hub City Race and Santa Run later in the year.

Member Bob Clemons made a motion to approve all Hometown Happening’s events for the year, seconded by Member Andrew Kyres.

Motion passed by unanimous voice vote.

**Request Approval of Encroachment Agreement for Mississippi Street – Legal Department**

First Assistant City Attorney Alex Kutanovski approached the Board for consideration for the Encroachment Agreement between Buckeye Pipeline, the City of Crown Point and Lennar Homes for Mississippi Street.

This agreement would essentially permit Lennar to construct Mississippi Street over the top of the Buckeye Pipeline. This roadway would then be dedicated to the City later in time.

Member Bob Clemons made a motion to approve, seconded by Member Bill Gomez.

Motion passed by unanimous voice vote.

**Request Release of Cricket Tower Bond Located at 1520 South Main Street** – Anthony Schlueter/City Planner

Planning Administrator Anthony Schlueter approached the Board for approval of the release of the Cricket Tower Maintenance Bond for their antenna on the water tower located at 1520 S Main Street.

The Utilities Department confirmed that the antenna was successfully removed.
Mr. Nicholls said he has reviewed and recommends approval.

Member Bob Clemons made a motion to approve, seconded by Member James Crook.

Motion passed by unanimous voice vote.

**Request Release of a Performance Bond for Summertree Phase 3A and Accept Two Year Maintenance Bond** – Terry Ciciora/Public Works Director

Terry Ciciora approached the Board for approval of the release of the Performance Bond for Summertree Phase 3A in the amount of $448,455.95 and to accept the two-year Maintenance Bond in the amount of $285,847.92. Terry said this comes with his and Staff recommendation.

Mr. Nicholls related that Legal approves.

Member Bob Clemons made a motion to approve, seconded by Member Bill Gomez.

Motion passed by unanimous voice vote.

**Request to Approve Extension of Crack Sealing Contract for 2021** – Terry Ciciora/Public Works Director

Terry Ciciora approached the Board for approval of the Crack Sealing Contract for 2021. Terry reported that the prices and details have not changed on this contract except for the dates being updated.

Mr. Nicholls said he reviewed this contract and recommends approval.

Member Bob Clemons made a motion to approve, seconded by Member Andrew Kyres.

Motion passed by unanimous voice vote.

**Request Approval to hold 2021 Annual Knights of Columbus Tootsie Roll Drive** – Diana Bosse/Special Events Director

Knights of Columbus representative Larry Biegel of 311 E. Joliet Street approached the Board for approval of the Annual Knights of Columbus Tootsie Roll Drive.

The drive will take place at various intersections on August 7th from 8:00 a.m. to 2:00 p.m. A rain date of August 21st is set as well.

Chief Pete Land said he is good with this taking place.

Member Bob Clemons made a motion to approve, seconded by Member Bill Gomez.

Motion passed by unanimous voice vote.
Request Approval for Various Special Events Fees – Diana Bosse/Special Events Director

Diana presented a document consisting of a Special Events Fee Schedule to the Board for consideration. Diana also announced that the Crown Point 4th of July Celebration Committee has dissolved and sent her a letter wishing the City to carry on the parade and fireworks responsibilities.

Mr. Nicholls reported that he went over the fee document and discussed it with Jennie and Diana. He recommended it for approval.

Member Bob Clemons made a motion to approve, seconded by Member James Crook.

Motion passed by unanimous voice vote. This will go to Council for affirmation.

Approval of 4th of July Parade and Fireworks Show – Diana Bosse/Special Events Director

Diana Bosse approached the Board for approval of the 4th of July Parade and Fireworks Show.

Diana received quotes from two vendors for the fireworks.

One vendor is RKM Fireworks and the other is the Mad Bomber. Both quotes were for $20,000.00. Resident and local business owner Tom Donovan has over 20 years' experience presenting fireworks shows and has successfully completed the NFPA 1123 Fireworks Safety courses.

He presented a letter for the Board's consideration citing that the Mad Bomber uses fireworks that explode at the 300-foot level, but the other vendor has a mix, and some explode at the 100-foot level causing safety concerns. The Mad Bomber provided documentation of a larger list of shells compared to the other vendor.

Further discussion took place with Mayor Uran and Board Members.

Member Bob Clemons made a motion to accept the letter from the Crown Point 4th of July Committee dissolving the Committee and for the City to retake the responsibility of the Parade and Fireworks Show, seconded by Member Andrew Kyres.

More discussion took place with Mayor Uran and Board Members about a new committee.

Motion passed by unanimous voice vote.

Member Bob Clemons made a motion to approve going with the Mad Bomber, seconded by Member Bill Gomez.

Motion passed by unanimous voice vote.
Request Approval for Purchase of Fencing at Jerry Ross, Collins and Bridgeport Parks — Jennie Burgess/Parks Director

Jennie Burgess approached the Board for approval for the purchase of fencing for Jerry Ross Park only at this time.

Jennie received two estimates for similar materials. The lowest and most responsible bid was for $34,880.00 by All Access Fencing. The other quote was for $40,434.00.

Mr. Nicholls reviewed the two RFPs and discussed at length with Jennie. He recommends approval.

Member Bob Clemons made a motion to approve, seconded by Member Andrew Kyres.

Motion passed by unanimous voice vote.

Request Permission to Contract the Tennis/Pickleball Court Painting at Collins and Jerry Ross Parks — Jennie Burgess/Parks Director

Jennie respectfully requested that this topic be removed from the agenda.

Member Bob Clemons made a motion to remove Item No.12 from the agenda, seconded by Member James Crook.

Motion passed by unanimous voice vote.

Request Approval to Contract Landscaping Services in Areas throughout the City— Jennie Burgess/Parks Director

Jennie Burgess approached the Board for approval of the contract for landscaping services throughout the City.

We reached out to TBR, Neises and Blade Cutters. The lowest bid received was for $18,245.00 from Neises.

Mr. Nicholls recommends approval.

Member Bob Clemons made a motion to approve, seconded by Member Bill Gomez.

Motion passed by unanimous voice vote.

G. MISCELLANEOUS/PUBLIC COMMENTS

Mayor Uran had Adam check if they were any further public comments or questions and there were none.

Director of Special Events Diana Bosse gave the weekly update.

INDOT (Indiana Department of Transportation) is resurfacing US 231 between S. Main St and I65. Lane closures will occur in the evening between 9:00 p.m. and 6:00 a.m. Sunday – Thursday. This project will be ongoing through mid-July.
Monday, April 26th the road repairs at 109th Ave. and Colorado St. are expected to be complete. Once complete, INDOT will be closing the 113th Ave. bridge over I-65.

Also 113th Ave. will be closed between Delaware Pkwy. and Iowa St. for bridge rehabilitation and repairs from collision damage.

NIPSCO will be closing the north and southbound lanes of Merrillville Rd. at 93rd Ave. to repair a gas main on Thursday, April 22nd. Detour signs will be posted and 93rd Ave. will remain open.

NIPSCO has also begun to perform gas line inspections in Merrillville along the Erie Lackawanna Bike Trail north of W. 91st Avenue. Inspections will continue through Tuesday, April 27th weather permitting.

NIPSCO would like to remind trail travellers to pay attention to the additional signage and follow the designated detour paths.

The 40th Annual Hub Run will take place this Saturday, April 24th.

Main St. from Burrell Dr. to South St. will be closed from 6:30 a.m. – 10:00 a.m.

For more information on how to participate or to view a map of the route, visit the Southlake YMCA or Crown Point Special Events Facebook pages.

Dave Benson reported that the Clerk’s Office is in the process of moving back to City Hall. The newly renovated walk-up window is now open from 8:30 a.m. – 4:30 p.m. Monday – Friday.

The drop box on the building is now open and as always, the drive-up box in the Police Department parking lot is still available.

Jennie Burgess inquired if the Board would consider giving the Department Heads under the Mayor’s authority to approve the annual organizations and their routine events that are important to the City of Crown Point. Then they would report back to the Board.

Member Andrew Kyres made a motion to approve, seconded by Member Bob Clemons.

Motion passed by unanimous voice vote.

H. Next Regular Meeting - Wednesday, May 5th, 2021 at 11:00 A.M.

I. ADJOURNMENT

1. Member Bob Clemons motioned to adjourn, seconded by Member Andrew Kyres.

   Motion carried by voice vote.

2. Meeting Adjourned at 11:48 a.m.
BOARD OF PUBLIC WORKS & SAFETY

David D.F. Uran, Mayor

Bob Clemons, Member

James Crook, Member

Bill Gomez, Member

Andrew Kyres, Member

Attest:

David B. Benson, Clerk-Treasurer

"Audio available upon request"