

**Regular Board of Public Works & Safety Meeting  
January 20, 2021**

**THE BOARD OF PUBLIC WORKS AND SAFETY**  
OF THE CITY OF CROWN POINT MET IN A REGULAR MEETING  
ON WEDNESDAY **January 20, 2021** AT **11:00 A.M.**  
PURSUANT TO AND IN ACCORDANCE WITH THE RULES OF  
THE BOARD OF PUBLIC WORKS & SAFETY

**\*\*Via Zoom\*\***

**<https://us02web.zoom.us/j/89028468820>**

**Passcode: 569354**

(Link is subject to change – in the event of a change, the link will be posted via the City website at [www.crownpoint.in.gov](http://www.crownpoint.in.gov) prior to the start of the meeting.)

**A. CALL TO ORDER**

Mayor Uran called the meeting to order at 11:05 a.m. with the Pledge of Allegiance.

Present: Mayor David Uran, \*Member Bill Gomez, Member James Crook, Member Bob Clemons and Member Andrew Kyres. Also present, City Attorney David Nicholls, Clerk-Treasurer Dave Benson, and Chief Deputy Clerk Bette Babjak. \*(Member Gomez logged in a few minutes after meeting started.)

Absent: None

**B. APPROVAL OF MINUTES OF PRIOR MEETING - Executive Meeting on Friday, December 18, 2020 and the Regular Meeting held on Wednesday, January, 6, 2021.**

Motion to approve was made by Member Bob Clemons, seconded by Member Andrew Kyres.

Motion passed by unanimous voice vote.

**C. ADDITION OF NEW ITEMS – FSG Contract Approval**

Mayor Uran advised the Board that he would like to add on four basic 2021 contracts for FSG services pertaining to the City Administration, the Clerk-Treasurer's Office, the City Council and the Redevelopment Commission.

These general service contracts are for the annual financial reports, the continuing disclosures, and RDC recording. These are things done to assist the City and have been in place for multiple decades.

Motion to add these to the agenda was made by Member Bob Clemons, seconded by Member James Crook.

Motion passed by unanimous voice vote.

Mayor Uran identified this addition as #8 on the agenda.

**D. PRESENTATIONS – None**

Regular Board of Public Works & Safety Meeting  
January 20, 2021

**E. OLD and DEFERRED BUSINESS**

**Water Utility Update – Al Stong/Commonwealth**

Al Stong gave a summary update on our water project. Al reported that we had a relatively uneventful last two weeks on this water project.

Phase 1 Division C which is the 96<sup>th</sup> Place redundant tank, has finally received the last payment application from the contractor. This brings the payment to the contractor in full minus the retainage.

|  |             |
|--|-------------|
| Partial Payment Application to DN Tanks is | \$42,820.00 |
| Payment to Retainage is                    | \$ 2,254.00 |

Member Bob Clemons made a motion to approve this payment application, seconded by Member Andrew Kyres.

Mayor Uran called for a roll call vote.

Roll call vote as follows:

Ayes: Mayor Uran, Members Clemons, Crook, and Kyres.

Nays: None

Absent: Member Gomez

Motion passed 4 to 0.

On our Phase 2 Project which is the Kaiser park redundant tank, everything is going smoothly. As you recall, we issued a "change in contract time" Change Order last month because of some delays with valve delivery associated with the pandemic.

We are anticipating substantial completion on February 17, 2021, but that is still depending on the date of valve delivery.

Our Division D service line work is complete for that same Phase. We are waiting for Spring, so that we can perform some outstanding restoration activities that are weather dependent.

Phase 3 which is the chloramine stations at both locations and the bulk water station has been awarded to Hasse. They are expected to mobilize in March and the substantial completion date will be September 24<sup>th</sup>, 2021.

We are opening bids today for the last of the Grant Funds for the service line replacements at 1:30 p.m. for Division D Phase 3. We have about \$700,000.00 in budgeted grant funds for service line replacements.

The 101<sup>st</sup> Avenue sewer replacement Project which was an Army Corp of Engineers Project with Gough is substantially complete. We have received Partial Payment Application #3.

|                              |              |
|------------------------------|--------------|
| Payment to the Contractor is | \$207,253.70 |
| Payment to retainage is      | \$ 10,908.09 |

Point of Order- Mayor Uran added that Board Member Bill Gomez was now in attendance of this meeting.

Member Bob Clemons made a motion to approve this payment application,

Regular Board of Public Works & Safety Meeting  
January 20, 2021

seconded by Member James Crook.

Mayor Uran called for a roll call vote.

Roll call vote as follows:

Ayes: Mayor Uran, Members Clemons, Crook, Kyres and Gomez.

Nays: None

Motion passed 5 to 0.

Al Stong then spoke about the CSO005 which is the Sewer Improvements Project that involves lining of some manholes and sanitary sewers.

With this Project, the Army Corp held our pre-construction meeting last week. We are now awaiting the construction schedule which will eventually be shared with this Board.

This Project has two Phases based on the funding limitations of the Grant. The second Phase is in the process of soliciting funding through the Corp.

The Wastewater Utility Planning Report is complete. We anticipate submission around April. We still must review this Project with City Staff and the Mayor's Office. The date for this will be organized through Terry Ciciora.

**Bid Approval for Cal Ripken Project**

Chief of Staff Greg Falkowski reported to the Board that our City Legal Team has completed the review of the applications for completeness.

We are working with Engineering and DVG on the specs for the turf. We will be contacting the bidders, reviewing the turf material and speaking with the Boards and Commissions that will be involved with the additional funding on this Project.

We expect to have an answer at the next Board of Works and Public Safety meeting scheduled for February 3<sup>rd</sup>.

**F. NEW BUSINESS**

**Authorization for Appraiser and Title Report Services for Stormwater Improvement Real Estate Acquisition – Attorney Alex Kutanovski**

First Assistant City Attorney Alex Kutanovski informed the Board that Commonwealth is in the process of identifying properties that would assist us with our stormwater improvements.

We have identified two properties along North Street and would like to keep these property addresses confidential as to preserve the process for the anticipated acquisition of these properties.

Before going into that, we need to get authorization to get appraisals and title work. We can then make an informed decision on proceeding with that acquisition. Today, we need authorization to engage and pay for title work on two parcels along with two appraisals on each of these two parcels along North Street.

**Regular Board of Public Works & Safety Meeting  
January 20, 2021**

Member Bob Clemons made a motion to approve, seconded by Member Andrew Kyres.

Motion approved by unanimous voice vote.

**Approve Renewal of Cyber Policy – Chief of Staff Greg Falkowski**

Chief of Staff Greg Falkowski informed the Board that when we did our overall insurance approval at the last meeting, we had our Cyber Policy as part of that, but we did not have all of the details.

Those documents have now been submitted to us and they are the same terms and coverage limits as previous years. We are looking for the Board to accept the policy as presented.

Mr. Nicholls advised the Board that he did have a chance to speak with the Chief of Staff and review the policy. He recommends approval.

Member Bob Clemons made a motion to approve this extension, seconded by Member James Crook.

Motion approved by unanimous voice vote.

**Approve Renewal of EMA Accident Policy – Chief of Staff Greg Falkowski**

Chief of Staff Greg Falkowski approached the Board for approval of the bi-annual EMA accidental death, accident and specific loss policy. It is a two-year agreement with the same terms as previous years including the same coverage that we have had for our Volunteer Department.

It is \$37.50 per member and there are currently 14 members which could fluctuate.

Mr. Nicholls understood and reviewed the policy with an approval recommendation.

Member James Crook made a motion to approve, seconded by Member Bill Gomez.

Motion approved by unanimous voice vote.

**Request Permission to Purchase Police Vehicles – Police Chief Pete Land**

Chief of Police Pete Land approached the Board for new vehicle purchases. The vehicles are as follows with the lowest and most responsible bids:

- (8) 2021 AWD Utility vehicles from Smith Ford for \$39,575.00 each.
- (2) 2021 Utility Administrative vehicles from Smith Ford for \$33,864.00 each.
- (2) 2021 Harley Davidson police motorcycles \$19,000.00 each.  
(trading in (2) 2012 HD police motors for a \$16,000.00 credit).

Total is \$405,728.00.

The funds used to purchase would be a combination of designated Bond Funds, \$383,728.00 and regular City budgeted funds, \$22,000.00.

Mr. Nicholls advised that he was satisfied and the "turn in" price for the

Regular Board of Public Works & Safety Meeting  
January 20, 2021

motorcycles were fantastic. He recommends approval.

Member Bob Clemons made a motion to approve, seconded by Member Andrew Kyres.

Motion approved by unanimous voice vote.

**Approval of GIS Website Renewal – Dan Niksch/Engineering Department**

Dan Niksch approached the Board for approval on the renewal of the GIS software for 2021. Schneider is the vendor which used to be named Elevate.

Mr. Nicholls recommends approval.

Member Bob Clemons made a motion to approve, seconded by Member Bill Gomez.

Motion passed by unanimous voice vote.

**Request to Change Vehicle Vendor – Jennie Burgess/Parks Director**

Jennie Burgess approached the Board to change vendors from GMC to Ford for the two new trucks that were approved at the previous BOW meeting. The new 2021 GM fleet model are not available any longer to order. Jennie wishes to go with Fords for an additional cost of \$1254.00.

Mr. Nicholls reviewed and spoke at length with Jennie and recommends approval for a minor additional funding for new 2021 Ford F-250s.

Member Bob Clemons made a motion to approve, seconded by Member Andrew Kyres.

Motion passed by unanimous voice vote.

**Approve Ad Agreement for Golf Now – Diana Bosse/Special Events Director**

Special Events Director Diana Bosse approached the Board for approval of the renewal of the Golf Now Ad Agreement. The cost for renewal is \$2,995.00 and will be paid for with the Tourism Fund.

Mr. Nicholls reviewed the contract and recommended approval.

Member Bob Clemons made a motion to approve, seconded by Member Bill Gomez.

Motion passed by unanimous voice vote.

**FSG Contract Approval – Mayor Uran**

Mayor Uran advised the Board that he would like to add on four 2021 contracts for FSG services.

Motion to approve all four FSG contracts was made by Member Bob Clemons, seconded by Member Andrew Kyres.

Motion passed by unanimous voice vote.

Regular Board of Public Works & Safety Meeting  
January 20, 2021

G. MISCELLANEOUS/PUBLIC COMMENTS

Adam Graper said there was nobody standing by for comment or questions.

**Director of Special Events Diana Bosse gave the weekly update.**

Franciscan Health Hospitals are currently welcoming all senior citizens age 70 and over to receive the COVID-19 vaccine. Appointments MUST be scheduled through the State of Indiana website at [www.ourshot.in.gov](http://www.ourshot.in.gov) or by calling 211. The vaccine clinic is inside the Marian Education Center on the east side of the Crown Point Franciscan Health Hospital (Door A) located at 1201 S Main St.

Online Registration for the Crown Point Girls Softball season is currently open. Please visit <http://apm.activecommunities/crownpoint> to sign up. For more information, please contact the Parks Department at 219-661-2271.

Online Registration for Crown Point Cal Ripken and Babe Ruth Baseball is currently open. Visit [www.crownpoint.in.gov](http://www.crownpoint.in.gov) to view their respective website links to register for the upcoming summer baseball season.

Garbage and Recycling pickup will still be on Wednesday, January 20th as it will not be affected by this past Monday's federal holiday.

Congratulations to Crown Point Senior Alexie Westfall for winning the Indiana High School Girls Wrestling State Championship for the 98-pound weight class.

**Mayor Uran updated everyone on the current Covid-19 situation.**

Mayor Uran informed everyone that we are sharing the updated information we receive on a weekly basis from Franciscan Health.

The 211 is a number based with the State of Indiana and we understand that the vaccine portion and the appointments that each hospital is afforded can be challenging to get in for appointments.

We are simply sharing this information as it becomes available.

If the Community is looking for more information on the vaccines, please contact your local Lake County Health Department or call the 211 number.

There were some comments made on social media recently after the City's weekly message went out that these appointments are running longer as if the City of Crown Point is running this site itself.

We are just basically disseminating the information out to the community and we have no control on the appointments or the number of vaccines that are coming to Crown Point.

If you want direct information from the decision makers, you should be contacting 211 or the Lake County Health Department to get those answers.

H. **Next Regular Meeting - Wednesday, February 3, 2021 at 11:00 A.M.**

I. ADJOURNMENT


1. Member Bob Clemons motioned to adjourn, seconded by Member Andrew Kyres.

Motion carried by voice vote.

2. Meeting Adjourned at 11:41 a.m.

Regular Board of Public Works & Safety Meeting  
January 20, 2021

**BOARD OF PUBLIC WORKS & SAFETY**

  
\_\_\_\_\_  
David D.F. Uran, Mayor

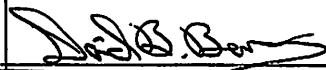
\_\_\_\_\_  
Bob Clemons, Member

  
\_\_\_\_\_  
James Crook, Member

\_\_\_\_\_  
Bill Gomez, Member

\_\_\_\_\_  
Andrew Kyres, Member

Attest:

  
\_\_\_\_\_

David B. Benson, Clerk-Treasurer

**\*\*Audio available upon request\*\***

**Due to the COVID-19 Shutdown of our Public Meetings,  
these minutes were approved by the Board of Works  
Members Via Zoom.**